

> Consultation Process

Camden Airport

Master Plan
2004/05



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5.1 Consultation & Public Comment Overview

Consultation with airport stakeholders is a key part of this initial the Airport Master Plan development process. Stakeholders in Camden Airport have been identified, in key groupings, as follows:

- aviation industry tenants, users and industry representatives;
- non-aviation tenants and users;
- Local, State and Commonwealth Government departments and their respective agencies;
- the local community; and
- various business groups.

In addition the Airports Act required CAL to place its PDMP on public exhibition for a period of 90 days.

5.2 CAL Consultation Philosophy

The philosophy CAL has adopted in the preparation of this MP has been to inform airport stakeholders of the development of the MP and to provide information on the master planning process, including public consultation aspects. CAL considers this an important process for this MP.

The public consultation strategy for the MP was designed to inform and encourage community involvement and to provide clear and transparent communication.

5.3 Consultation During the Development of the PDMP

During the development of the PDMP, CAL undertook a range of consultation activities including general activity, stakeholder specific activity and community consultation. These activities are described in further detail below.

5.3.1 General Activity

The primary general activity involved the distribution of two DMP specific newsletters (May 2004, and June 2004). These newsletters were distributed to:

- households in the immediate vicinity of Camden Airport;

- all airport tenants;
- Local, State and Federal government representatives and their respective agencies; and
- members of the public who registered interest in the Camden Airport PDMP.

5.3.2 Stakeholder Specific Activity

In addition to the general activity outlined above, consultation activity has taken place with specific airport stakeholders including the aviation industry, airport tenants/users, all levels of government and the community.

The community immediately surrounding Camden Airport was informed of the preparation of the Camden Airport PDMP via letter box delivery of a newsletter (May 2004) outlining both the process of preparing the PDMP and the consultative process. Contact details of the master plan team were provided in the newsletter for community members to register their interest, make comment and/or ask questions, or request information.

In June 2004, a second newsletter was distributed to the community and provided an update on the preparation of the PDMP, an indication of when the PDMP would be on exhibition and how submissions could be made.

5.4 The 90 Day Public Comment Process

The public was informed about the exhibition of the PDMP and the formal public comment and exhibition period of the PDMP through notifications in general and local newspapers (Daily Telegraph, Camden Wollondilly Advertiser, Macarthur Advertiser) and south-western Sydney Council and Community newsletters. Notifications provided information on how submissions can be made and closing dates of the receipt of submissions and the exhibition period. People and organisations who registered their interest in the PDMP were also notified by email.

During the 90 day public comment period, the PDMP was exhibited through:

- local radio announcements to inform the public of the exhibition of the PDMP, display venues, and how to make a submission;

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- display of summary boards at five different locations, including the airport, local libraries, council chambers;
- display of the full PDMP document at three libraries and in the CAL management office foyer;
- placement of the full PDMP on the Camden Airport web-site in a user-friendly, chapter-by-chapter format;
- sale/distribution of over 100 copies of the PDMP on CD; and

In addition, during the 90 day public comment period, further consultation was undertaken through the following mechanisms:

- a series of meetings with key stakeholders, including Camden Council, the NSW Department of Planning, Infrastructure and Resources (DIPNR) and various NSW government agencies;
- distribution of further information on the PDMP to the aviation industry and tenants via CAL's regular newsletter (3 editions of the newsletter containing information on the PDMP were distributed during the public comment period);
- distribution of further information on the PDMP to the community through a newsletter distributed to local residents and interested parties;
- meetings of CAPCOM, during which presentations were made by CAL and URS; and
- the Camden Airport Open Day which allowed the community to gain an appreciation of the airport, its operations and discuss the PDMP with the Master Plan team.